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**IIS BOSELLI ready for Malta**

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**Alice Geymonat** <alice.geymonat@istitutoboselli.edu.it>

13 luglio 2023 alle ore 11:55

A: Lily Hu <lily@educationmalta.com>

Cc: chantelle <chantelle@educationmalta.com>, EEC-ITIS <reservations@educationmalta.com>, Adriana Ciaravella <dirigenteboselli@gmail.com>, Adriana Ciaravella <adriana.ciaravella@istitutoboselli.edu.it>

Perfect.  
Thank you.  
Lily can you please send me  
- a document with all the rules for students at school and residence?  
Please include 50 euro caution (I imagine you want them cash).

-a declaration with supervisors' names, duties and students' responsibilities at work (as you did by email) and the list of apprenticeships location (I need the address and "official" name of shops and hotels).

-an official quotation of costs of our stay (meals which are included and accomodation).

I need ALL INFOS on headed paper and I want parents to sign it.

Thank you for your patience and cooperation.

AG

Il Mer 12 Lug 2023, 15:36 Lily Hu <lily@educationmalta.com> ha scritto:

Dear Alice,

Thank you for your email confirmation.

To follow up on your below enquiry:

Tutor for the Apprenticeship:

Mr Darren Chetcuti with a Master degree in Diplomatic Studies and International Relations from the University of Malta

Lecturer for the Tourism institute for subjects in :

People Skills and Negotiation skills, and Communication Skills.

About the declaration of supervisor's role and responsibility, can you please check is this what you are looking for? I will then prepare a document separate for this.

1. Provide transportation, accommodation and meals according to the reservation.
2. In the event of practice training at weekend, students are under the supervision of the selected work placement.
3. Provide 24/7 emergency call support through out the whole duration of their stay.
4. Provide access to printing for the teacher and students for their work placement and training documentation needs at the institute.

Thank you and kind regards

Lily

**From:** Alice Geymonat [mailto:[alice.geymonat@istitutoboselli.edu.it](mailto:alice.geymonat@istitutoboselli.edu.it)]

**Sent:** Tuesday, July 11, 2023 11:16 AM

**To:** Lily Hu <[lily@educationmalta.com](mailto:lily@educationmalta.com)>; chantelle <[chantelle@educationmalta.com](mailto:chantelle@educationmalta.com)>; EEC-ITIS <[reservations@educationmalta.com](mailto:reservations@educationmalta.com)>; Adriana Ciaravella <[adriana.ciaravella@istitutoboselli.edu.it](mailto:adriana.ciaravella@istitutoboselli.edu.it)>

**Subject:** IIS BOSELLI ready for Malta

Lily Hi,

I confirm you that we are recruiting our students for Malta's Erasmus+.

The list with names and surnames will be ready on Monday 17th in the late afternoon.

Next week, on Wednesday I am going to meet their parents and to present them your school and our project in details.

May I ask you a pitch of your school (just two slides) with some pictures - residence included?

Can I ask you the tutor's name and surnames during the apprenticeships?

I must communicate them to my students' parents and I need an official declaration from EET about supervisors' roles and responsibilities.

Please if you need parents or students to sign some documents send them to me.

Looking forward to meet you.

Alice Geymonat